



**Town of Portsmouth**  
**CITIZENS INTERESTED IN THE COMPREHENSIVE  
COMMUNITY PLANNING PROCESS COMMITTEE**  
2200 East Main Road / Portsmouth, Rhode Island 02871  
[www.portsmouthri.com](http://www.portsmouthri.com)

**MAY 3, 2016**

**MEMBERS PRESENT:** Ms. Judi Staven, Chair, Ms. Ann Fiore, Vice-Chair, Ms. Nancy Howard, Secretary, Mr. Bob Andrews, Mr. Bill Clark, Mr. Ed Dowski, Ms. Debra Faber, Mr. Tom Grieb, Ms. Conni Harding, Mr. Fred Marano, Mr. David Reise, and Mr. Peter Roberts.

**MEMBERS ABSENT:** Mr. Dennis Macedo, Mr. Allen Shers, and Mr. Web Wilson.

**OTHERS PRESENT:** Mr. Tom Lee.

Chair Judi Staven called the meeting to order at 7:00 p.m.

**MINUTES:**

**1. Approval of Committee Meeting Minutes for April 25, 2016**

Changes to the minutes of the meeting of April 25, 2016 were discussed. Ms. Staven asked that she be changed to "Chair" rather than "President." Ms. Fiore asked that she be added to the list of attendees. It was noted that Ms. Fiore was appointed Vice-Chair and that item was not on the minutes.

A motion was made by Ms. Fiore to amend the minutes. The motion was retracted by Ms. Fiore.

A motion was made by Ms. Fiore and seconded by Mr. Roberts to table the minutes to the next meeting to be held on May 17, 2016. The motion carried with all in favor.

**OLD BUSINESS:**

**1. Discussion and Possible Action – Formation of Sub Committees**

Discussion followed on sub-committees. The consensus was that they were not necessary at this time. In the future if necessary. Open meetings law would apply to any sub-committee.

**2. Discussion and Possible Action – Bylaws/Mission Statement**

Ms. Staven said she likes the Agricultural Committee bylaws, but because there was so much material to cover in one week it was decided to table the bylaws until the next meeting to get the Services and Facilities Element done.

### 3. Discussion and Possible Action – Comprehensive Community Plan Element #7. Services and Facilities

The Committee decided to go page by page and pick up where they left off last meeting. The draft discussed and all comments relate to the draft dated MARCH 28, 2016.

Page 3: A motion was made by Ms. Fiore and seconded by Mr. Grieb to recommend that a paragraph be inserted that states that the Comprehensive Community Plan be reviewed every two years to assure that we are consistent with the current population projections and standing of the school system. The motion carried with all in favor.

The March 2013 residential telephone survey was discussed. The consensus of the committee is that this is not a relevant survey due to the nature of the survey and the limited number of individuals involved. Therefore, a motion was made by Mr. Grieb and seconded by Ms. Howard to take the survey results out. The motion carried 8-4, with Mr. Andrews, Mr. Clark, Ms. Fiore, and Ms. Harding opposed.

A motion was made by Mr. Grieb and seconded by Mr. Marano that if the survey is not removed, then the “Services Provided” table should be expanded to include all the categories. The motion carried 11-1 with Ms. Howard opposed.

Page 6: Although the Town of Portsmouth appreciates the assistance of the state in the creation of a Comprehensive Plan, ultimately the Portsmouth Comprehensive Community Plan is uniquely a Portsmouth Plan. Therefore, a motion was made by Ms. Fiore to remove all reference to the Land Use 2025 objectives. Ms. Fiore made a motion to revise her motion to remove page 6 altogether from the March 28, 2016 draft and it was seconded by Mr. Grieb. The motion carried 10-2 with Mr. Andrews and Mr. Clark opposed.

A motion was made by Ms. Harding and seconded by Mr. Grieb to add language to the Comprehensive Community Plan in the Services section of Element #7, Services and Facilities which states, at this point, in the history of Portsmouth the Town has not embraced residential sewers, but there are private enterprises that host their own sewer plants and if private enterprises would like to do that or run their own OWTS in appropriate areas, supporting economic development, we encourage it. The motion carried with all in favor.

Page 9: Remove “Prudence Island Water District” under Town Boards.

Page 11: Fix typographical error – Multi-Purpose Senior Center

Page 12: A motion was made by Mr. Reise and seconded by Mr. Roberts to add a bullet under “A need to increase revenue to the Town in order to offset the costs of providing services,” bullet. The new bullet would state, “Increase the efficient use of funds with cost cutting.” The motion carried 11-1 with Mr. Clark opposed.

A motion was made by Ms. Fiore and seconded by Mr. Roberts to separate Prudence Island and Hog Island in the second bullet from the bottom of the page so that "improve municipal services..." applies to Prudence Island and insert "maintain municipal services and facilities for Hog Island." The motion carried with all in favor. The rationale is that there is no public property on Hog Island, so municipal services should be maintained rather than improved.

Page 19    Typographical error – "Coggeshall" School.

A motion was made by Mr. Reise and seconded by Mr. Roberts to add a chart showing Fire Department emergency response times from the present station to areas in the north of Portsmouth. The motion carried with all in favor.

Page 24    A motion was made by Ms. Fiore and seconded by Mr. Roberts to make a note to have the Town Planner craft a paragraph that the committee recommends that the planner incorporate that the Town of Portsmouth relies on and encourages private, onsite wastewater treatment facilities for commercial enterprises within this section. The planner could choose where it goes in the section. The motion carried with all in favor.

Page 26/27 A motion was made by Mr. Reise and seconded by Mr. Marano to remove "both" and "and future sea level rise" in the last paragraph, first sentence on page 26, and the sentence referencing "Future seal level rise..." on page 27, first paragraph (continuing paragraph). The motion carried 11-1 with Mr. Clark opposed.

Page 29    A motion was made by Ms. Harding and seconded by Mr. Grieb that the next public building that needs to be looked at is the Portsmouth Senior Center for facilities and improvements. It's out of date and we need to get a study together. We need a long-range plan to improve the quality of our Senior Center. The motion carried with all in favor.

Page 33    Action SF-1.3i – A motion was made by Mr. Grieb and seconded by Mr. Roberts to add "maintenance or" before "construction." The motion carried with all in favor.

Action SF-1.5a – A motion was made by Mr. Grieb and seconded by Mr. Howard to change the wording to read "At the Town Council's discretion, they may annually fund..." The motion carried with all in favor.

Policy SF-1.6 – A motion was made by Mr. Roberts and seconded by Ms. Harding to remove the reference to Hog Island. The motion carried with all in favor.

Page 34    Action SF-1.6a – A motion was made by Mr. Roberts and seconded by Ms. Fiore to delete the words "the private company." The motion carried with all in favor.

Action SF-1.6b – A motion was made by Mr. Roberts and seconded by Mr. Grieb to delete Action SF-1.6b. The motion carried with all in favor.

Page 35    **Low** in the bullet “The **Lo**-Moderate Income Housing Plan” is spelled incorrectly.

Page 36    A motion was made by Mr. Grieb and seconded by Mr. Reise to add “Action SF-1.10i – To implement a sampling program in Blue Bill Cove to test water quality in appropriate areas every three months and keep the recordings.” The motion carried with all in favor.

Action SF-1.10f – A motion was made by Mr. Reise and seconded by Mr. Roberts to delete “that are located within projected sea level rise scenarios.” The motion carried with 11-1 with Mr. Clark opposed.

Page 37    Action SF-1.11b – A motion was made by Ms. Howard and seconded by Mr. Roberts to modify “on-site sewage disposal” to “onsite wastewater systems” and delete “the municipal sewer system.” The motion carried with all in favor.

Action SF-1.11b – A motion was made by Mr. Grieb and seconded by Mr. Roberts to negate the original motion on Action SF-1.11b. The motion carried with all in favor.

Action SF-1.11b – A motion was made by Ms. Howard and seconded by Mr. Roberts to change the wording so that it would read: “Develop a homeowner education program to ensure proper disposal of environmentally harmful chemicals such as cleaners, solvents, paint, acid and the like.” The motion carried with all in favor.

Action SF-1.11e – A motion was made by Mr. Reise and seconded by Mr. Roberts to end the sentence after “viability of OWTS.” The motion carried 11-1 with Mr. Clark opposed.

A motion was made by Ms. Fiore and seconded by Mr. Roberts that Mr. Crosby review the combination of Prudence Island and Hog Island and separate those entities in the element, in that this committee believes that Hog Island has no public access and should be “maintained” instead of “improved” in all services. The motion carried with all in favor.

Page 38    Action SF-1.13a – A motion was made by Ms. Howard and seconded by Mr. Roberts to coordinate a review of the Library’s five-year Strategic Plan, not have the Town prepare and do the Strategic Plan. The motion carried with all in favor.

Page 40    Policy SF-2.3 – Public Safety – A motion was made by Mr. Andrews and seconded by Ms. Fiore to change the statement to read “Plan for potential future population changes and new developments...” The motion carried with all in favor.

Action SF-2.2e – A motion was made by Mr. Marano and seconded by Ms. Roberts to change to “Investigate a seasonal or permanent police substation on Prudence Island.” The motion carried with all in favor.

Action SF-2.3e – A motion was made by Mr. Reise and seconded by Ms. Fiore to end

Interested in the Comprehensive  
Community Planning Process Committee  
July 3, 2016

the sentence at "Island Park." The motion carried 11-1 with Mr. Clark opposed.

Because there is no quantitative data to support sea level rise, a motion was made by Mr. Reise and seconded by Mr. Roberts to have Mr. Crosby ensure that all references to sea-level rise projections are removed. The motion carried 11-1 with Mr. Clark opposed.

#### **NEW BUSINESS:**

##### **1. Discussion and Possible Action – Comprehensive Community Plan #5. Economic Development**

Due to time constraints, this was not discussed.

A motion to adjourn was made by Mr. Andrews and seconded by Mr. Roberts. The motion carried with all in favor. The meeting was adjourned at 10:18 p.m.

Respectfully submitted,

Barbara A. Ripa, Recording Secretary